

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 15/06/17	Ref No:	
Type of Operational Decision:		
Executive Decision	<input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication		
Title/Subject matter: SCANNER Classified Highway Network Condition Survey and Data Processing 2017/18.		
Budget/Strategy/Policy/Compliance – Is the decision:		
(i) within an Approved Budget		Yes
(ii) not in conflict with Council Policy		Yes
(iii) not raising new issues of Policy		Yes
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].		No
Details of Operational Decision Taken [with reasons]:		
<p>The SCANNER annual highway condition survey is carried out in order to plan maintenance of the classified highway network and also to provide national indicator and depreciation accounting information. The Contract is procured by Salford Urban Vision on behalf of all Greater Manchester Councils. We will employ the accepted contractor – Yotta DCL to conduct our annual surveys at the following cost:</p> <p>Accept the sum of £3,115.10 submitted by Yotta DCL, Yotta House, 8 Hamilton Terrace, Leamington Spa, CV32 4LY</p>		
Decision taken by:	Signature:	Date:
Head of Engineering		15/06/17
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**